

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
BOARD MEETING  
EAST BANK BOARD CONFERENCE ROOM  
3616 S. I – 10 Service Road W., Second Floor  
Metairie, Louisiana 70001

MINUTES

MONDAY, February 6, 2017

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Kevin Centanni	Dede Lyman-Redfearn
Bob Bradley	Rose Gilbert	Mike Spinato
Rashain Carriere-Williams	Paula LaCour	Logan Williamson

Authority Board Members Absent:

Sal Scalia	Marianne Terrebonne
------------	---------------------

Staff in Attendance:

Lisa English Rhoden, Executive Director  
Tammy Valenti, CAA

Guest in Attendance:

None.

The meeting was called to order by Ms. Lyman-Redfearn at 6:03 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Bradley to adopt the agenda as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

A motion was made by Mrs. Gilbert to accept the minutes as amended with one minor change. Seconded by Ms. Carriere-Williams. Passed unanimously.

4. Required Approvals Agenda.

A) Treatment of Consumers Monitoring Report – Ms. Lyman-Redfearn opened discussion on the Treatment of Consumers monitoring report sent prior to the meeting. A discussion followed. Mrs. Gilbert made a motion to accept the Treatment of Consumers monitoring report as presented. Seconded by Ms. LaCour. Passed unanimously.

B) Treatment of Staff Monitoring Report – Ms. Lyman-Redfearn opened discussion on the Treatment of Staff monitoring report sent prior to the meeting. A discussion followed.

Mr. Williamson made a motion to accept the Treatment of Staff monitoring report as presented. Seconded by Mr. Bradley. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Community Dialogues: Impact of Budget Deficit – Ms. Rhoden updated the Board on the budget deficit plan for JPHSA. Ms. Rhoden stated with the Community Dialogues approaching the possibility of families and individuals receiving services will have growing concerns with budget deficit and would shift the focus of the dialogues. A discussion followed. The Board decided to postpone the Community Dialogues at this time.

- SUN Screening Project Update – Ms. Rhoden updated the Board on the SUN Screening Project. Ms. Rhoden discussed her concerns with how this process is being handled. A discussion followed.

- OCDD Notice of Intent: Individual & Family Support Program – Ms. Rhoden handed out and reviewed the OCDD Notice of Intent document. Ms. Rhoden stated this would hinder the support getting to individuals served in a timely matter. A discussion followed. Ms. Rhoden stated a public forum will be held on February 24, 2017 at 9:30 a.m. in Baton Rouge. Ms. Rhoden said she and Ms. Sullivan-Green will be attending and asked if any Board members would like to attend. Mrs. Gilbert stated she would attend.

- Program Volumes – Ms. Rhoden handed out a report and reviewed with the Board. She compared multiple fiscal years in service recipient volumes. A discussion followed. The Board asked Ms. Rhoden to provide this report every 6 months.

B) Policy Review – Cost of Governance – Ms. Lyman-Redfearn opened discussion regarding the Cost of Governance policy. A discussion followed. There were no changes to this policy.

Attendance – Ms. Lyman-Redfearn opened discussion regarding the Attendance policy. A discussion followed. There were no changes to this policy.

C) JeffCare Update – Ms. Carriere-Williams stated she would send an update to the Board. Ms. Rhoden stated JeffCare has hired a new Chief of Operations and a new East Jefferson Health Center Manager.

D) Recruitment – Ms. Valenti stated she received Mr. Galbraith's resume and application which she sent to the Board prior to the meeting for review. Ms. Valenti reported Mr. Galbraith was out of town for this meeting, but would be available to come to the March 6<sup>th</sup> Board meeting. A discussion followed.

E) Board Linkage Update – None.

F) Mandatory Ethics Training – Ms. Valenti reminded the Board to go online and take the Ethics Training for 2017. She asked Board members to print the certificate and send it to the Parish Ethics Department at [ethics4jp@jeffparish.net](mailto:ethics4jp@jeffparish.net).

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on **Monday, March 6, 2017, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 7:45 p.m. by a motion made by Mrs. Gilbert. Seconded by Mr. Williamson. Passed unanimously.

  
\_\_\_\_\_  
DEDE LYMAN-REDFEARN, JPHSA Chairperson